



# JOHN BONER NEIGHBORHOOD CENTERS

## **What To Do If a Student is Showing Signs of Symptoms**

### **Team Member Actions as Follows:**

1. Team Member will contact the Coordinator on-site. If no Coordinator is on-site, contact assigned Lead Team Member/Floater Coordinator.
2. Coordinator/Lead Team Member/Floater picks up student from their location and moves them to the Isolation Room on-site.
  - a. Maintain a distance of 10 feet from the student while walking and in the Isolation Room.
  - b. Coordinator/Lead Team Member/Floater goes through a questionnaire of signs and symptoms of Covid. If student states yes to 2 or more of the questions, Coordinator/Lead Team Member/Floater contacts parents and asks the parent to come and get the student(s).
  - c. If the parent is not able to be reached, contact emergency contact(s) for pick up.
  - d. If the student has siblings in the program, they should be picked up as well and will follow the same protocol.
  - e. Youth workers in the program space where the student was prior will immediately begin sanitizing and disinfecting the area. If students can be moved to another unoccupied area, move students as soon as possible.

### **On-Site Coordinator(s) Actions as Follows:**

3. Once the student has been moved to the isolation room, coordinators will begin **10 minute shifts while maintaining a 10 foot distance from the student.**
  - a. Team Member 1 goes to the isolation room for 10 minutes; Floater covers Team Member 1's classroom.
  - b. Team Member 1 goes back to the classroom; Team Member 2 goes to the isolation room; Floater covers Team Member 2's classroom.
  - c. Team Member 2 goes back to classroom; Team Member 3 goes to isolation room; Floater covers Team Member 3's classroom.
4. Explain to parent these options: **(Provide COVID Return Document)**
  - i. 1st Option: Provide a Negative COVID test result or a doctor's note to rule out COVID. Student and siblings can return after symptoms are no longer being experienced.

- ii. 2nd Option: Quarantine for 10 days and can return to EDGE after the quarantine is completed or symptoms have subsided.
  - iii. 3rd Option: If a student gets tested and the result is positive, the student must quarantine for 14 days. Pending the exposure, EDGE will consider potential closure for 14 days.
- 5. Notify school site administrators and Director of IEAZ
- 6. If a Team Member in that student's group has been in close contact with the student (less than 6 feet for more than 10 minutes), that Team Member should go home and *be tested as well prior to returning to work*.
- 7. This group will be monitored closely by the On-site Coordinator.
  - Monitoring includes frequent temperature checks of students and Team Members.
- 8. If Team Members quarantine leads to an inadequate ratio number, Coordinator will make the necessary arrangements to either continue with or cancel the program.
  - Coordinator will prepare the school and parents for this in advance of potential cancellations.
  - Coordinator will follow the early dismissal/evacuation procedure (similar to inclement weather) - i
  - If we have a positive result, Coordinator will contact everyone present including parents and bus driver(s).